

Cordwood Point Clubhouse Rental Request

Mail this reservation request along with your \$35.00 reservation fee and another check for \$35.00 for your deposit. **Make checks out to Cordwood Point Association.** (Note the deposit check will not be cashed and will be returned to you once the inspection/return of the keys after the rental of the clubhouse. Send to: **Cordwood Point Association, P.O. Box 201, Cheboygan, Mi 49721. Attention Clubhouse rental**

Once the application is received by the coordinator, they will then notify you by email or phone with confirmation of the rental.

With this clubhouse reservation, I understand that I will adhere to the CPA clubhouse policies and rules and be fully responsible for any liabilities that may arise from the function. I further understand that I hold the Cordwood Point Association harmless from any activity which causes any personal harm to attendees or property damage arising from the function. I further understand that I am responsible for all expenses due to any injured persons or damage to property or equipment during the time rented.

Name: _____ Date: _____

Address: _____

Phone # _____ Email _____

Date of Reservation: _____ Time: _____

Guest expected (60 limit) _____ Use of stove/oven? Yes or No (circle one) _____

THIS SPACE FOR COORDINATOR USE ONLY

Date request received _____ Date of reservation _____

Member in good standing YES or NO _____ If no was member notified? YES or NO _____ Deposit received amount? _____ Rental fee received amount? _____

Date of approval _____ Confirmation email or phone call of approval: _____

Clubhouse condition after rental inspection: Satisfactory or Unsatisfactory (circle one) _____

List any issues if unsatisfactory. _____

Date of the Return of the keys and deposit _____

Signature of Member _____ Signature of Coordinator _____